

**Summit Child Care** has a convenient payment service called EZ-EFT that makes it easy for you to pay your child care fees automatically – at absolutely no cost to you. This simple authorization form allows us to bill your financial institution on a pre-determined date in a pre-determined amount. There is no longer a need to write checks, remember to mail them, or worry about your payments being late. A record of your payments will also post to your monthly bank or credit card statements but we can also provide you with a monthly statement of charges and credits (upon request).

Getting started is easy. Simply complete this authorization form and attach a voided check.

Concerned about security? There's no need to. EZ-EFT uses the same Federal Reserve's electronic payment network used by financial institutions nationwide so it's absolutely secure. FYI, consumer safeguard regulations for electronic payments are even more stringent than those used to secure check writing.

With your busy schedule, it's nice to know that you'll have one less task to perform each *week/month* with absolutely no cost to you. Sign up for EZ-EFT today!

### EZ-EFT Authorization Form

<p>I hereby authorize</p> <p>_____</p> <p>(Print name of your financial institution.)</p> <p>to make my payment on my behalf from the checking, savings or credit account listed below and transfer it to the <b>Summit Child Care</b> account at Key Bank weekly:</p> <p>Every Monday of the current school year.</p> <p>CHOOSE ONE:</p> <p><input type="checkbox"/> Checking Account Transfer (Voided check must be attached.)</p> <p><input type="checkbox"/> Savings Account Transfer</p> <p>_____</p> <p>(Savings Account Number)</p> <p><input type="checkbox"/> Credit Card Charge</p> <p>___ Discover</p> <p>___ Visa    ___ Mastercard</p> <p>_____</p> <p>(Credit Card Number)</p> <p>_____</p> <p>(Expiration Date)                      ( 3 digit security code)</p>	<p>I understand that I am in full control of my payment, and if at any time I decide to make any changes or discontinue this service, I will notify <b>Summit Child Care</b>. Change of payment method will not affect the terms of my contract.</p> <p>Name _____</p> <p>Address _____</p> <p>_____</p> <p>_____</p> <p>City _____</p> <p>State _____ Zip _____</p> <p>_____</p> <p>Signature _____</p> <p>Date _____</p>
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## **EZ-EFT FAQ'S**

### **Q. WHAT IS EZ-EFT?**

A. EZ-EFT or Electronic Funds Transfer is a paperless alternative to writing checks. You simply pre-authorize your payments to be made automatically and electronically by your financial institution (or via your credit card).

### **Q. WHAT DOES THIS PROGRAM OFFER ME?**

A. It allows you to make your payments automatically without having to remember and write checks, each week (or month). EZ-EFT payments happen on time, every time.

### **Q. WHAT DOES THIS SERVICE COST?**

A. It doesn't cost you anything. You receive all these benefits absolutely free.

### **Q. WHY SHOULD I USE THIS SERVICE?**

A. For convenience. This process saves our customers time and money. It also helps us control our costs, and we pass the savings on to you.

### **Q. HOW DO I KNOW MY PAYMENTS WILL BE MADE ON TIME?**

A. This service is provided by one of the nation's leading providers of electronic funds transfer. They guarantee proper processing of your payment to assure authorized application of funds in your account.

### **Q. HOW WILL I KNOW WHEN MY PAYMENT IS GOING TO BE TRANSFERRED FROM MY ACCOUNT?**

A. The transfer is made on the same day of each week or month.

### **Q. HOW WILL I KNOW MY PAYMENT HAS BEEN MADE?**

A. Your payment is clearly itemized on your bank statement (or credit card).

### **Q. WHAT IF I DON'T HAVE ENOUGH MONEY IN MY CHECKING ACCOUNT TO COVER THE PAYMENT ON THE DUE DATE?**

A. Your financial institution charges the same overdraft fees as for a normal transaction with insufficient funds. The advantage of using EZ-EFT is that the payment is deducted from your account on the same day of every (week) month. This approach makes it easy for you to plan ahead.

### **Q. WHAT IF MY CREDIT CARD IS AT THE LIMIT WHEN THE PAYMENT IS CHARGED?**

A. This service depends on you having enough available credit for the charge to be accepted. If your credit card does not have enough available credit, the payment could be denied by your credit card company and your payment may not be made.

### **Q. WHO HAS ACCESS TO MY ACCOUNTS?**

A. Only you and your financial institution – no one else. To use EZ-EFT, you authorize your financial institution or credit card provider to make the payments. Your financial institution automatically makes your payment on your behalf but only with your authorization. Consumer safeguards for EZ-EFT make it more secure than conventional forms of payment.